

NOTICE TO VACATE RENTAL PREMISES

Date: ____/____/____

Property: _____

We hereby give ____ weeks notice to vacate the above mentioned property.

(Please note that if your Residential Tenancy Agreement has expired you have to give us three (3) weeks notice. If you are breaking your lease, a penalty fee will be charged. Please contact your Property Manager for further details.)

I will be vacating the premises on: ____/____/____

Reason for vacating: _____

We further authorise My Property Consultants to:

1. Accompany prospective tenants through the property by using the key in our absence or
2. By way of Open house either when we are available or by using the key in our absence

Our new forwarding address will be: _____

Our new contact numbers will be: Home: _____

Work: _____

Mobile: _____

Signed

Signed

Agent signature as confirmation
of receipt

____/____/____
Date

